

DeKalb County Regional Land Bank Authority
Meeting Minutes, July 11, 2024
2:00 pm to 4:00 p.m.

Type of Meeting: In Person

ATTENDANCE:

DeKalb County Board of Directors

Present:

Mr. Irvin Johnson

Mr. Quinn Green

Ms. Inga Harmon Absent

City of Lithonia Representative

Mr. Fred Reynolds

DeKalb County Community Development Department

Present:

Ms. Braunwin Camp, Planning Manager

Mr. Allen Mitchell, Director Absent

I. Meeting Called to order at 2:15 pm by Mr. Johnson

II. *June Meeting Minutes-*

Approved- Mr. Green made a motion to approve the minutes as written, Mr. Reynolds seconded the motion. The motion passed.

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III. Financial Report

- a. A financial update was provided by Mr. Green.
The following information was provided:

Expenses - \$5,641.18, and the current balance in the operating account is \$1,828,022.76 (as of June 30, 2024). Expenses included outstanding legal fees to the attorney for the 25 parcels, superior court for 10 parcels, and reimbursement to the Dekalb tax commissioner for The Robert's Rules Book.

- c. Mr. Green stated that there were no deposits in the month of June.
- d. The upcoming expenditures include HR fees to on board new hire for the Executive director which includes payroll, benefits, & etc., New legal hire, CPA costs to generate reports needed for audit.
- e. Mr. Reynolds asked if a price/parcel was determined for legal fees. Mr. Johnson is currently working on the price/parcel and fair market values. These values will be incorporated into the analysis of Landbank's performance.
- f. Ms. Reynolds made a motion to accept the financial report as written, Mr. Johnson seconded, and the motion passed.
- g. Mr. Johnson discussed the two spreadsheets that list the current properties held by the landbank and currently listed on the website. He discussed the applicants and statuses of the properties.
- h. Mr. Green asked what interest is being expressed by various non-profit organizations in training and development. Mr. Johnson stated that some groups are seeking to use office space at no cost through a bartering system.

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- i. The executive director will start on July 15th, 2024.
- j. Mr. Reynolds asked if there were any complaints regarding the maintenance of the properties. Mr. Green spoke on the need for a property manager to stay on top of the maintenance of various properties. He mentioned using 3rd party vendors.
- k. Additional legal was acquired. Their level of expertise will help create a more efficient process.

Mr. Johnson made a motion for the meeting to adjourn, Mr. Green seconded the motion. The meeting adjourned at 3:00pm.

Next Meeting is scheduled on August 8, 2024

Meeting Adjourned at 3:00 PM