

DeKalb County Regional Land Bank Authority
Meeting Minutes, September 12, 2024
2:00 pm to 4:00 p.m.

Type of Meeting: In Person

ATTENDANCE:

DeKalb County Board of Directors

Present:

Mr. Irvin Johnson

Mr. Quinn Green

Ms. Inga Harmon

Dekalb County Land Bank Staff

Ms. Tamika S. Churchill, Executive Director

Ms. Kashel Gaines, Asset Manager

City of Lithonia Representative

Mr. Fred Reynolds

DeKalb County Community Development Department

Present:

Ms. Braunwin Camp, Planning Manager

Mr. Allen Mitchell, Director

I. Meeting Called to order at 2:19 pm by Mr. Johnson

II. *August Meeting Minutes-*

Approved- Ms. Harmon made a motion to approve the minutes as written, Mr. Johnson seconded the motion. The motion passed.

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III. Public Comments

Post Investment Realty- They own 25,000 affordable housing units across the country. They provided a preliminary description of their organization and what they could offer counties and their residents in the rental market. They are currently working with Chatham Landbank. They are interested in partnering with the Dekalb County Land Bank.

IV. Financial Report

- a. A financial update was provided by Mr. Green. The following information was provided:

Expenses - \$24,345.56 for payroll and laptop equipment, the current balance in the operating account is \$1,828,677.20 (as of August 31, 2024). There was zero income from land sale or property redemption transactions.

- b. Mr. Green stated that there was a deposit of \$25,000 in the month of August. This was the grant funds provided by the Center for Community Progress.
- c. Mr. Green discussed the anticipated future expenditures. Both Mr. Green and Ms. Harmon will attend the Reclaiming Vacant Properties Conference in St. Louis (October 9-11). The executive director was encouraged to attend. Flights and conference costs are expected.
- d. Mr. Johson made a motion to accept the treasurer's report. Ms. Harmon second the motion. Motion passed.

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- a. Attorney Allie Jett discussed the proposed contract templates. Two used by Clayton County and one written by Attorney Jett. The attorney was short on time based on the schedule of the meeting. The board decided that the board members would review the templates and follow up with the ED.

V. Executive Director Report

- a. Executive Director Report-Ms. Churchill discussed the activities and action items since the last meeting.
- b. Additional legal capacity was hired-Jett Legal Group
- c. Accounting/CPA partners were acquired for accounting and CPA quotes were provided by both Mauldin & Jenkins and Wilson Lewis. The board is now using QuickBooks for bookkeeping needs.
- d. The first annual DRLBA Conference and Expo was announced. Scheduled for January 23, 2025, from 8am-5pm.
- e. Applications from interested purchasers that were received in August and September, were discussed.
- g. Ms. Churchill provided an update on the monthly communications, webinar, blogs, and website announcements.
- h. There was a vote by the board to accept the \$25,000 grant funds. Ms. Harmon made a motion to accept, and Mr. Green second the motion, the motion passed.

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Ms. Harmon made a motion for the meeting to adjourn;
Mr. Johnson seconded the motion. The meeting
adjourned at 3:43pm.

Next Meeting is scheduled on October 17, 2024

Meeting Adjourned at 3:43 PM